

# Cape Shore

## CONFIDENTIAL EMPLOYMENT APPLICATION

(Please Print)

### PERSONAL DATA

Date \_\_\_\_\_

Full Name \_\_\_\_\_ Social Security No. \_\_\_\_\_

Address \_\_\_\_\_

Phone No. \_\_\_\_\_ Are you 18 years old or older? \_\_\_\_\_

Employment Desired \_\_\_\_\_

**POSITION** \_\_\_\_\_ Start Date \_\_\_\_\_ Salary Desired \_\_\_\_\_

ARE YOU EMPLOYED NOW? \_\_\_\_\_ If so may we inquire of your present employer? \_\_\_\_\_

HAVE YOU EVER APPLIED TO THIS COMPANY BEFORE? \_\_\_\_\_ WHEN? \_\_\_\_\_

HOW DID YOU LEARN ABOUT US? \_\_\_\_\_

### EDUCATION

<u>School</u>	<u>Name and Location</u>	<u>Years</u>	<u>Degree Received</u>
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High \_\_\_\_\_

College \_\_\_\_\_

Graduate \_\_\_\_\_

Other \_\_\_\_\_

Previous Work Experience (Most recent first)

<u>Employer</u>	<u>Dates</u>	<u>Job Title</u>	<u>Duties and Responsibilities</u>
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Name \_\_\_\_\_

Name \_\_\_\_\_

Name \_\_\_\_\_

List any job related society memberships or professional organizations.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### References

List three persons, not related to you, who have known you for at least a year.

\_\_\_\_\_  
Name Address

\_\_\_\_\_  
Name Address

\_\_\_\_\_  
Name Address

“I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you.

I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any prior notice.”

Date \_\_\_\_\_ Signature \_\_\_\_\_

